



# impact School of Ministry

**Student Handbook  
2009—2010**

**For more information:**

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## impact School of Ministry Fees

<b>Flathead Valley Community College</b>		
	<b>Semester</b>	<b>Year</b>
3 credits @ \$124 p/cr.	\$ 1116.00	\$ 2232.00
Books	\$ 400.00	\$ 800.00
Misc. fees	\$ 25.00	\$ 25.00
<b>total:</b>	<b>\$ 1541.00</b>	<b>\$ 3057.00</b>
<b>Taylor / Global / Northwest University</b>		
1 class - 3 Cr @ Semester	\$ 600.00	\$ 1200.00
Books	\$ 100.00	\$ 200.00
Misc. Fees*	\$ 100.00	\$ 100.00
* (application, testing, special speakers, etc.)		
<b>total:</b>	<b>\$ 800.00</b>	<b>\$ 1600.00</b>
<b>Business Expenses</b>		
Staff	\$ 1000.00	\$ 2000.00
Misc Fees*	\$ 100.00	\$ 200.00
* (office supplies, ministry supplies, etc.; Outreach cost not included)		
<b>total:</b>	<b>\$ 1100.00</b>	<b>\$ 2200.00</b>
<b>impact School of Ministry Total Expenses</b>		
	<b>Semester</b>	<b>Yearly</b>
	<b>\$ 3441.00</b>	<b>\$ 6857.00</b>

## TENTATIVE COURSE LIST

Tentative Courses for 2009-2010 School year

### First Year Interns:

#### FALL:

#### FVCC

- ENGL 111W English Composition 3 credits
- SP 110 C Public Speaking 3 credits
- BIOL 120NL General Botany 3 credits
- PE 1 credit

#### GLOBAL

- LIT 1303 NT History Literature 3 credits?

#### SPRING

#### FVCC

- HIST 112 B History of W. Civilization 4 credits
- THEA 150CF/SP 150 CF Video Communication 3 credits
- ART 103F Understanding Photography 3 credits
- PE 1 credit
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#### GLOBAL

- MIN 1012/3 Evangelism Today 2/3 credits

### **Second Year Interns: (2010-2011)**

#### FALL:

#### FVCC

- \*ENGL 211 American Literature 3 credits

#### SPRING:

#### FVCC

- BIOL 200N Field Botany ? credits

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## OVERVIEW

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**MISSION STATEMENT -The purpose of “impact School of Ministry” is to train and equip students for Christian life service.” (Eph 4:12)**

Welcome to the impact School of Ministry (SOM). We are overjoyed to have you with us, and our prayer is that your time spent here would be productive and glorifying to God. To help insure your time is productive, this syllabus has been laid out for your benefit, please refer to it often.

The School of Ministry is a 1-2 year program designed to provide you with the tools you need to succeed in lifelong Christian service. Students involved in the School of Ministry have a desire to use their gifts and passion in either full-time ministry or ministry in a secular context. At the completion of your two-year internship, you will be assisted in obtaining a transfer into a 4-year university, if you choose to do so. Students will be eligible to transfer to Northwest University in Kirkland, Washington, or another Christian university of similar accreditation (upon review of transcripts).

## Relationships

In order to keep you undivided in your devotion to your calling and the ministry in your first year, you will be required to be single. You will not be allowed to be emotionally or physically involved in a relationship with anyone of the opposite sex.

However, if upon applying for the program you are in a healthy, appropriate relationship you will not be asked to end it, as long as it continues to be biblically based. In your second year your relationships must not pull your focus from your ministry responsibilities and will be held strictly accountable.

## Curfew Policy

A general policy of 10 pm will be observed for all students to be out of the building and alarms set as directed by the pastoral staff. There will be times where exceptions will be made to accommodate ministry opportunities, but approval from a pastor is required before such an exception is possible. Also, please try to be in bed by a decent hour in order to get the sleep required to function at your best.

## SOM Student Checklist

- Read SOM Handbook
- Submit completed “Application for Admission”
- Hand-out referral forms
- Schedule Entrance Interview
- Complete applications for FVCC and Taylor/Global
- Complete Scholarship and Financial Aid applications
- Complete testing required for admissions to FVCC
- Complete a “bio” for use on the SOM webpage

Be sure you care for yourself and exhibit proper hygiene for a leader – you are God's best.

**Also, always be modest! We don't need to give others an excuse to stumble in their relationship with Christ!**

### Disciplinary Action

If we see your attitude, work ethic, or spiritual walk beginning to digress, you will be approached and corrected. According to the Spiritual Mandate of Matthew 18, if you have a problem with someone on the team, or staff, please talk with that person one-on-one. If there is a discipline problem, one of the pastoral staff will approach you one-on-one. If this does not resolve the issue with another person, please speak with the pastoral staff. If the disciplinary problem does not improve, you may be asked to leave.

### Helpful Hints:

- You are here to serve God and work along with Him!
- You are here to serve Pastor Jason, Pastor James, and the ministry of Impact Youth. Please remember what a privilege this is! Teamwork is key!
- If you are asked to help in another area, serve with a gracious and willing heart. Be sure that you are not overbooking yourself when you agree to a task. We are attempting to complement the whole church, not just the Student Ministries.
- Take notes at all meetings.

## GOALS

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Our desire is for you to leave the program with a deeper faith in Christ and an appreciation for God and ministry. It is our firm belief that we were created to worship God and, as such, our first ministry is to Him -- all other ministries will be a direct overflow of that ministry. The "Practicum" part of the program will be walking out what we are learning in a variety of ministry avenues --within the church (youth group, etc.), within the community, and beyond our "comfort zones."

### **The goals of the school are:**

1. "To provide an environment for students which incorporates both learning and practical experience"

This school is designed with the understanding that God's call on a person's life begins now -- not just for some time in the distant future. Consequently, we will seek to provide the opportunity for the student to incorporate both learning and practicum. Emphasis will be placed on both the study of the Scriptures and practical application to daily life and service. Our intent is to equip students for their life and ministry by aiding in the development and maintenance of biblical principles that will last a lifetime.

In Matthew 22:29-30, Jesus said **"You are mistaken, not knowing the Scriptures nor the power of God."** Both are necessary for life and ministry. Consequently, we will seek to study Scripture (with on-line classes and on-site teachings), and we will also spend time seeking His face, His plans, and His empowerment --thereby providing a platform from which all Christian life service, present and future, will spring from.

2. "To enable students to get the education/experience they need in the most cost effective way"

Another goal of SOM is to provide a way for students to get both the education and the experience that they need without an overwhelming financial burden. The rising costs of education, coupled with the extensive time frames required to receive a college education, can take an incredible toll on a student. It is our desire to alleviate the load by providing a way for students to get both the education and experience they need in the most cost effective way.

To accomplish these goals, we will use the following elements:

1. Local classes at Flathead Valley Community College (FVCC)
2. Online classes with Taylor University and/or Global University
3. "Foundations" Seminars – group prayer, worship, and teaching times.
4. Training/Practicum
5. Intern Mentorship Program
6. Intern Scholarship Program

handled with great care and discretion. Counseling isn't the only reason a pastor would need his office area to be private. There are study days for personal growth, sermon preparation, matters of church business, confidential materials in the office, and phone calls.

There is a need to feel one's office is a place where you can have your own space and privacy without interruptions.

With a busy church office this can be a challenge which is why office protocols are important. The following procedure will be observed by all interns and youth staff:

- Upon entering the office the intern/youth staff person must check in with the office manager. If needing to see a pastor, please check with the office manager to see if they are available.
- If you have any questions about this policy, please talk to the office manager, or one of the pastoral staff.

### **Appropriate Dress**

#### **Sunday Mornings:**

Look sharp: For men, a nice pair of pants and a collared shirt; for women, a nice skirt/dress/pants and a collared or dress shirt. If you want to relate to the parents of the students you work with, you need to look presentable. Please iron your clothes.

#### **Workplace:**

Dress casual. Pastor Jason and Pastor James tend to dress down on Wednesday and Thursday due to the amount of time spent with students on these days.

To ensure continued success in SOM for each student, "Student Reviews" will be conducted at the end of each semester.

- Application Packet contains general application and referral forms.

## MISCELLANEOUS

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First Timothy 4:12 says, "Let no one despise your youth, but be an example to the believers in word, in conduct, in love, in spirit, in faith, and in purity." As an impact School of Ministry intern, you are to be an example in your speech, your lifestyle, your love for God and others, your attitude of faith, and in your moral purity.

### Prayer/Devotions

We will start with the most important time in your weekly schedule...the devotional time. We expect you to spend an hour in personal prayer and devotions each day. This time is different from the times that we will meet together in the afternoons. You must walk in personal integrity on this. Realize the habits you develop now will carry with you into the future. If you are not filled by Jesus, you will have nothing significant to give to others. Work without the power of prayer is a vain pursuit!

### Office Protocol

The role of a pastor is very diverse: one of teacher, mentor, administrator, and the list goes on, but possibly the most important one of all is that of a counselor. It is of the utmost importance that a pastor keeps the confidence of the person he/she is counseling with and that the church staff does all that can be done to make the individual feel comfortable and at ease with their counseling appointment. There are times when the situation surrounding a counseling appointment must be

## C L A S S E S

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There are several classes available – both online, and locally through the Flathead Valley Community College. The actual courses that a student will take during their time in the program will vary slightly – dependant on several factors, such as (but not limited to):

- Course availability
- Personal course of study (determined by degree desired)
- Courses deemed valuable to achieve goals of the school

As stated before, one of the goals of the school is to help students get the education they need in the most cost effective way. To achieve that goal, we will be working toward meeting as many general education requirements as possible.

## T R A I N I N G

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The training/practicum element will involve some specific training and participation in various ministry venues. To fully equip a student for life service, it is necessary to recognize the reality that many Christians find themselves fulfilling many roles within the church and on the mission field. While we understand that it would be impossible to fully equip the student in all areas of life service, every effort will be made to introduce students to a variety of aspects:

- Small Group Leadership
- Weekly Mentorship Meetings
- T-28 & impart Adult Leadership Trainings
- Ministry Training - youth ministry, puppets, choreography, street theater, sound/technical support, etc.
- Sunday Morning Definition
- Missions Trips
- Outreach and Events

## IMPACT MENTORSHIP PROGRAM

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An important mission of the church is to raise up the next generation of leaders. This vital task is accomplished most effectively when the whole body is working together. It is an awesome responsibility, and privilege, to take part investing into the life and ministry of students.

In the Mentorship Program, a student will "adopted" by a specific family in the church. The family will commit to that intern for a year that they are in the program. Their commitment will include, but not be limited to, meeting and mentoring the intern on a regular basis.

## IMPACT SCHOLARSHIP PROGRAM

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The Intern Scholarship Program is for individuals and families in the congregation who want to help students financially by providing scholarships for the school of ministry.

## DETAILS

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### Financial Agreement:

**\$40.00 non-refundable application fee** submitted with application.

Beginning Fall 2009: Each intern will pay \$ 6857.00\* annually for tuition. This will go towards your classes, trips, office equipment, staff fees, and other miscellaneous expenses.

\*The above amount does not include scholarships or Financial Aid that you may receive to help with your school expenses.

Your payment schedule will be determined upon acceptance to the School of Ministry program.

There are various scholarships available through both federal and private institutions. Each student is encouraged to explore the various opportunities open to them. Individuals can consult with the SOM Business Administrator for more information.

### School of Ministry Agreement:

To attend the School of Ministry, students must first complete the application process. This process includes three steps:

1. Read the SOM Handbook and complete the Application Packet\*.
2. SOM Entrance Interview
3. Meet with Business Administrator to finalize enrollment to FVCC, Taylor/Global University, and to apply for financial Aid or scholarships, if needed.